

Enterprise Control Systems Privacy Policy

Our contact details

Name: Enterprise Control Systems
Address: ECS Tech Park, Wappenham, NN12 8WJ
Phone Number: 01327 860050
E-mail: sales@enterprisecontrol.co.uk

This Policy is kept under regular review. This Policy was last updated in May 2021.

The type of personal information we collect

We currently collect and process the following information:

- Identity Data – your first and last name
- Contact Data – your address, email address and phone number
- Technical Data – your IP address, and information regarding what pages are accessed and when

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- Contact has been made via the ECS website enquiring about the goods and services that ECS provide

We use the information that you have given us in order to provide you with information concerning the goods and services that you have requested.

We will not share your information with third parties.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

(a) We have a legal obligation.

(b) We have a legitimate interest.

How we store your personal information

Your information is securely stored at Enterprise Control Systems, ECS Tech Park, Wappenham, NN12 8WJ.

We keep your first and last name, your address, email address and phone number, your IP address, and information regarding what pages are accessed and when until such time that is no longer necessary, for example, in order to maintain an ongoing relationship with you where you are a recipient of our goods and services.

Where personal data is no longer necessary in relation to the purposes for which they were collected or otherwise processed, the personal information will be deleted commensurate to the sensitivity of the information received.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at sales@enterprisecontrol.co.uk Phone No: 01327 860050, Address: FAO Data Protection Officer, c/o Enterprise Control Systems, ECS Tech Park, Wappenham, NN12 8WJ if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at:

FAO Data Protection Officer,
c/o Enterprise Control Systems,
ECS Tech Park,
Wappenham,
NN12 8WJ.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>