



Enterprise Control Systems Ltd

JOB DESCRIPTION AND PERSONAL SPECIFICATION

Post Title:	Production Engineer
Department:	Production
Reports to and how fits into the structure:	Production Manager
Who reports into the post holder:	N/A
Main Purpose of the job:	<p><i>We are looking for an enthusiastic, Production Engineer to join a small, but experienced, Production team.</i></p> <p><i>The role will focus on generating and maintaining technical and configuration data to be used by all departments.</i></p> <p><i>ECS is an SME in the defence and aerospace markets whose products are fully designed, manufactured and tested internally. As a result this role will be very diverse.</i></p>

Key Responsibilities

Overall responsibility for configuration management and maintaining of the associated engineering management plans.
Working with the design authority to create the BOM structures required for the manufacturing process, including the required operations.
The creation and maintenance of part numbers and BOMs for new and existing products.
Generation and monitoring of Engineering Change Orders (ECO) when up-issuing BOMs under the guidance of the Engineering Design Authority and Production Management Team.
Ownership of the Production Feedback Register and Approved Drawing Register
Monitor and manage component obsolescence and alternatives as required.
Provide support and input to Sales function for the generation and checking of part number/model descriptors.
Support to purchasing for any engineering queries.

Personal Specification

	Essential	Desirable
Qualifications & Training required:	-	HNC in Electronics or related subject
Previous or relevant work experience necessary:	A minimum of 2 -3 years' experience in an equivalent role.	A minimum of 5 years' experience in an equivalent role.
Personal Qualities & Attitude	Self-motivated and enthusiastic. Able to work in a team and interact with other departments	Ability to produce results under pressure.
Product Knowledge	-	An understanding of products aligned with the ECS portfolio.
Special requirements of the post	-	-

Key Competencies required for the job

Self-motivated, a strong team player with good interpersonal skills.	Professional approach to all work.
Flexibility/Adaptability	Attention to detail.

Note: This job description is not exhaustive and will be subject to periodic review. It may be amended to meet the changing needs of the business. The post-holder will be expected to participate in this process and we would aim to reach agreement on any changes